



South African Council for Social Service Professions

**CALL FOR PROPOSALS – APPROPRIATION OF FUNDING BY
PARLIAMENT IN TERMS OF SECTION 12(1)(c) OF THE SOCIAL
SERVICE PROFESSIONS ACT 110 OF 1978**

REFERENCE NO: 2025/26-001

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REFERENCE	2025/26-001
DATE	09 April 2025
DESCRIPTION	CALL FOR PROPOSALS: APPROPRIATION OF FUNDING BY PARLIAMENT IN TERMS OF SECTION 12(1)(c) OF THE SOCIAL SERVICE PROFESSIONS ACT 110 OF 1978
SUBMISSION DEADLINE	22 APRIL 2025 14 CALENDAR DAYS FROM THE DATE OF PUBLICATION.
SUBMISSION METHOD	EMAIL : support2@sacssp.co.za

1. BACKGROUND AND JUSTIFICATION

- 1.1 The South African Council for Social Service Professions (SACSSP) is established as an juristic person as per section 2(1) of the Social Service Professions Act 110 of 1978 ("the Act") with statutory obligation to regulate the social service professions through the Professional Boards established in terms of section 14A of the Act.
- 1.2 The execution of regulatory duties requires that a statutory body has sufficient income to execute the mandate conferred upon it by Parliament through an Act.
- 1.3 The very nature of regulatory bodies for the professions is the principle of self-regulation as to ensure that the regulation of who may enter a profession (registration); education, training and development for a profession; and the professional conduct of those who practice a profession is regulated by the profession itself, without any undue external influences, whether directly or indirectly. This is first and foremost accomplished through the payment of fees by the professionals practicing a profession (registrants), which include amongst other registration fees and annual fees. Thus, giving in principle, the sanction for self-regulation.
- 1.4 Generally, regulatory bodies generate the income needed for their operations through registration and annual fees payable by registrants, which usually constitutes the largest part of a regulatory body's income. Other forms of income include small amounts for project funding and/or small financial donations for a specific purpose.

- 1.5 Generally, direct funding from any government department (executive) is not provided for in terms of the operations (i.e., the regulation of the professions) as this has a high risk to compromise the principle of self-regulation.
- 1.6 However, the Legislature recognises the importance of self-regulation and autonomy of regulatory bodies, and as such provided in the legislation for the appropriation of funds directly from Parliament. Thus, providing for additional funding to be directly appropriated to a regularly body, as it will not compromise the independence and autonomy thereof.

2. ASSIGNMENT

2.1 Purpose of assignment:

- 2.1.1 Section 12(1)(c) of the Social Service Professions Act 110 of 1978 confirms that the Legislator (Parliament) had the intend and expectation when it passed this Act that it may appropriate funding to Council as to achieve its objects as set out in section 3. However, the Act does not prescribe the procedure to be followed.
- 2.1.2 The appropriation of funding by Parliament constitutes a specific procedure and principles for the allocation of funding to a specific body in terms of an Act of Parliament.
- 2.1.3 In view of the above the purpose of this assignment is to determine the manner in which the South African Council for Social Service Professions can apply the provisions of section 12(1)(c) to the Social Service Professions Act 110 of 1978 for the appropriation of funding by Parliament to the SACSSP.

2.2 Services required and deliverables for assignment

- 2.2.1 The SACSSP needs a service provider with the required credentials to execute the following:
- 2.2.1.1 Conduct a scoping exercise on the appropriation of moneys by Parliament to similar regulatory bodies and the practical implementation thereof.
- 2.2.1.2 Develop a technical brief on the appropriation of the funding to the SACSSP by Parliament, based on examples from similar regulatory council established through an Act of Parliament.
- 2.2.1.3 Provide a guideline to the SACSSP on the legal, procedural and practical steps that needs to be followed to give effect to section 12(1)(c) of the Act.
- 2.2.2 The assignment needs to be concluded within a period of maximum six to eight weeks from the date of commencement (contract signed).
- 2.2.3 The above will culminate into the following deliverables:
- 2.2.3.1 *Deliverable 1*: Report on the scoping exercise referred to paragraph 2.2.1.1 within 21 calendar days from the start date of the contract.
- 2.2.3.2 *Deliverable 2*: Technical brief referred to paragraph 2.2.1.2 within 35 calendar days from the start date of the contract.
- 2.2.3.3 *Deliverable 3*: Guideline referred to paragraph 2.2.1.3 within 42 calendar days from the start date of the contract.

3. DESIRED COMPETENCIES, TECHNICAL BACKGROUND AND EXPERIENCE

- 3.1 The following desired competencies, technical background experience will be the basis to select and appoint a service provider for this assignment:
- 3.1.1 A qualification in finance/law/governance or similar with at least five year experience.
 - 3.1.2 A proven track record on matters pertaining to the appropriation of funding by Parliament or similar.
 - 3.1.3 The ability to work against tight timelines.
 - 3.1.4 Strong analytical and writing skills, ability to conceptualise, plan and prepare analytical reports in English.
- 3.2 The service provider will be assessed against the above competencies.

4. PROPOSAL, TECHNICAL EVALUATION CRITERIA AND RELATIVE POINTS

- 4.1 Interested service providers are required to submit their proposal in *two separate parts*, i.e., a technical proposal and a financial proposal.

4.2 Part 1: Technical proposal

- 4.2.1 The technical proposal shall contain the required information as indicated in the ensuing paragraphs, which shall relate directly to the terms of reference (non-inclusion of any components will lead to disqualification).
- 4.2.2 Portfolio of the service provider and two reference letters demonstrating evidence of relevant capacity, qualification or specialized knowledge/experience.
- 4.2.3 *Proposed approach that will be followed:* This shall include the proposed implementation plan, detailing the proposed methodology, defining specific implementation steps and description of activities, indicating timeline for each activity, including estimated number of workdays necessary.
- 4.2.4 An indication of possible risk factors associated with this assignment, based on the perception and experience of the service provider.
- 4.2.5 If applicable, declare any conflict of interest the service provider may have related to the assignment, relationship with the SACSSP or any potential conflict of interest.
- 4.2.6 Reference to similar work
 - 4.2.6.1 Reference to at least two recent examples of similar work, preferably final products that are available and accessible either through email or on a website. In case of confidential work, indicate as such.
 - 4.2.6.2 The names and contact details of two persons that can be contacted as reference check related to the service provider's work.

4.3 Part 2: Financial proposal

- 4.3.1 A detailed financial proposal should be structured by outputs listed in *specific tasks* and *major deliverables*. Associated costs should be itemised.
- 4.3.2 The financial proposal should indicate budget estimated in South African Rands (ZAR).
- 4.3.3 Please note:
 - (a) Prices offered shall be all inclusive and shall remain fixed for the duration of the contract.
 - (b) VAT needs to be indicated separately (i.e. fees/budget needs to exclude VAT).

4.4 Submission of proposals

- 4.4.1 Qualifying service providers are requested to submit a technical and financial proposal with all supporting documents within **14 calendar days** from the date of publication of this advert on the SACSSP website to support2@sacssp.co.za.
- 4.4.2 Enquiries can be directed to the attention of the Registrar at support2@sacssp.co.za.

4.5 Evaluation criteria of technical proposal

- 4.5.1 The evaluation of the technical proposals will be based on the following criteria:
- (a) The technical proposal covers all the areas indicated in paragraph 4.2 above.
 - (b) Overall concord between RFP/TOR requirements for the assignment and proposal (evident that the service providers understands the assignment to be executed).
 - (c) Ranges and depth of experience of the service provider based in paragraph 3.
 - (d) Relevance of the two examples of similar work referred to in paragraph 4.2.6.1.
 - (e) Confirmation from references that the service provider is competent in the area related to the work and ability to execute the assignment referred to in paragraph 4.2.6.2.
 - (f) Proposed methodology for this project.
 - (g) Proposed work plan to accomplish the project within the timeframe.
- 4.5.2 A technical proposal that receives less than the minimum acceptable score will be deemed disqualified and not proceed further.

5. GENERAL CONDITIONS

- 5.1 The SACSSP reserves the right:
- (a) not to appoint a service provider notwithstanding the call for applications as per this advertisement.
 - (b) to postpone the submission date for proposal as indicated, and shall indicate such postponement on its website; and
 - (c) to conduct due diligence in terms of the references submitted as part the proposal.
- 5.2 All copyright and intellectual property rights that may result as a consequence of the work to be performed shall reside with the SACSSP and the service provider shall be required to sign an agreement of confidentiality.
- 5.3 Correspondence will be limited to service provider who was successful only.
- 5.4 Service providers who have submitted applications for this call for proposals who have not heard from the SACSSP within 30 calendar days of the closing date are to consider their application as unsuccessful.

Issued by:
Hitler Sekhitla
REGISTRAR