



SOUTH AFRICAN COUNCIL FOR SOCIAL SERVICE PROFESSIONS

GENERAL NOTICE 9 of 2024

REF: 3/7/6/1/9

15 July 2024

NOTICE TO:

1. All employers of social service professionals, except for the Department of Social Development and the Department of Health.
2. Social Service Professionals in private practice.

REQUEST FOR LISTS OF NAMES OF SOCIAL SERVICE PROFESSIONALS TO VERIFY THE REGISTERS KEPT IN TERMS OF SECTION 19 OF THE SOCIAL SERVICE PROFESSIONS ACT 110 OF 1978

1. The Registrar is required in terms of section 19 of the Social Service Professions Act 110 of 1978 ('the Act') to keep Registers for social workers, social auxiliary workers, student social workers, student social auxiliary workers, child and youth care workers, auxiliary child and youth care workers, student child and youth care workers or student auxiliary child and youth care workers registered with the SACSSP in terms of the Act, which shall include the particulars as prescribed in the respective Regulations.
2. The SACSSP's Secretariat continues to experience high volumes of unopened return postal mail and emails, which cause concern as its registered persons are not receiving documents, including receipts and practice cards, from the SACSSP. Therefore, the Secretariat decided to embark on a process to verify and update the Registers kept in terms of section 19 of the Act through employers of social service professionals.
3. All employers of social service professionals and social service professionals in private practice, except for the Department of Social Development and the Department of Health, are requested to assist the SACSSP with this verification and updating action by submitting name lists of social service professionals in their employment as on **1 July 2024** by **31 July 2024**.
4. The list should be prepared in the following format indicating the professional groups (social workers and child and youth care workers) and registration categories separately

NAME OF EMPLOYER					
Postal address					
SOCIAL WORKERS					
FIRST NAMES (as on ID)	SURNAME (as on ID)	SACSSP Registration number	SACSSP Practice Card for 2024/25 received Yes/No	Email address (preferred for correspondence)	Cellphone number
SOCIAL AUXILIARY WORKERS					
STUDENT SOCIAL WORKERS					

South African Council for Social Service Professions

Only complete the below if a person is in your <i>full-time employment</i> while studying towards a degree in social work <i>part time</i> . Do not complete for student social workers doing their practicums. IMPORTANT: If such person is currently registered as a <i>social auxiliary worker</i> , please do not complete below, but insert his or her name under social auxiliary workers above.					
STUDENT SOCIAL AUXILIARY WORKERS					
Only complete the below if a person is in your <i>full-time employment</i> while studying towards becoming a social auxiliary worker and is <i>employed/works as a student social auxiliary worker</i> . Do not complete for student social auxiliary workers doing their practicums.					
CHILD AND YOUTH CARE WORKERS					
AUXILIARY CHILD AND YOUTH CARE WORKERS					
STUDENT CHILD AND YOUTH CARE WORKERS					
Only complete the below if a person is in your <i>full-time employment</i> while studying towards a degree in child and youth care work <i>part time</i> . Do not complete for students doing their practicums. IMPORTANT: If such person is currently registered as an auxiliary child and youth care worker, please do not complete below, but insert his or her name under auxiliary child and youth care workers above.					
STUDENT AUXILIARY CHILD AND YOUTH CARE WORKERS					
Only complete the below if a person is in your <i>full-time employment</i> while studying towards becoming an auxiliary child and youth care worker and is <i>employed/works as a student auxiliary child and youth care worker</i> . Do not complete for <i>student auxiliary child and youth care worker</i> doing their practicums.					

5. Please submit the completed name lists by **31 July 2024** to NomvuyoD@sacssp.co.za.
6. Kindly note that the information requested will be used solely for the purposes of verifying the Registers; assist registrants who have not received practice cards for 2024/25 financial year; and to prepare for the invoicing for the payment of annual fees for 2025/26 financial year.
7. Employers are also requested, in addition to providing the name lists, to bring the content of [General Notice 9 of 2023](#) to the attention of all employees registered with the SACSSP regarding the legal requirement to keep their contact details up to date with SACSSP as prescribed in the Act and the Regulations.
8. Your cooperation in this regard is appreciated.

ISSUED BY: REGISTRAR, Mr Hitler Sekhitla