



SOUTH AFRICAN COUNCIL FOR SOCIAL SERVICE PROFESSIONS

GENERAL NOTICE 13 of 2025

REF: 3/7/6/1/14

17 October 2025

NOTICE TO:

1. All social workers, social auxiliary workers, student social workers, student social auxiliary workers, child and youth care workers, auxiliary child and youth care workers, student child and youth care workers and student auxiliary child and youth care workers
2. Training institutions providing qualifications in social work, social auxiliary work, child and youth care work and auxiliary child and youth care work
3. Employers of social service professionals

THE SACSSP NEW ONLINE REGISTRATION SYSTEM NOW LIVE!

1. The SACSSP is herewith notifying all social service professionals, training institutions and employers of social service professionals that the South African Council for Social Service Professions (SACSSP) has officially extended the *Go-live* date for its new online registration system initially planned for 1 October 2025. The system will now *Go-live* on **17 October 2025**
2. Social service professionals who completed the *Google Form* and the *Microsoft Form* will start receiving unique login details via email from 17th October 2025 to access and update their profiles on the new online system. A *User Manual and Reference Guide* available through this [link](#) for ease of reference. The *User Manual and Reference Guide* is also accessible on the SACSSP website.
3. The *Microsoft Form* will remain open for social service professionals and students who are still to update their particulars. Please note that the completion of the *Microsoft Form* is compulsory for all registered social service professionals and students. Social service professionals who delay to complete the *Microsoft Form* will have a challenge to access practice cards for the 2026/2027 financial year on time. Invoices for payment of annual fees will be generated inside the new online registration system with effect from 01 December 2025, henceforth.
4. The *Microsoft Form* is available on this link: <https://forms.office.com/r/gxzwVKt2wz>.
 - 4.1 Please note that the link to the *Microsoft Form* is secure and the *Form* requires minimum information to enable the migration of a registrant's profile with the SACSSP onto the new system. It takes a minute to complete the *Form*. Please be diligent when completing the *Form* to avoid errors and be mindful on how the first digit of the cellphone number should be captured (as indicated in the instructions).
 - 4.2 Please only use the link indicated above.
5. *New applications to register with the SACSSP:*
 - 5.1 For first time registration application click here to get started with the online application process: [Sign Up | South African Council for Social Service Professions - SACSSP on Glue Up](#). Alternatively, visit the SACSSP website (www.sacssp.co.za) to start the application or download the SACSSP Mobile App. Please make sure that you have all the required documents ready and certified before starting with the online application.

- 5.2 Persons who have already submitted their applications by 17th October 2025 do not need to start with the new application. The manual applications will be processed, and registrants will be issued with a link via email to access their online profiles.

6. *Employers and higher education and training institutions*

- 6.1 *Employers* of social service professionals are requested to:
- (a) take note of this *General Notice 13 of 2025* and to bring the content thereof to the attention of all social workers, social auxiliary workers, child and youth care workers and auxiliary child and youth care workers, and encourage them to complete the online Microsoft Form; and
 - (b) to organise sessions and invite the SACSSP to do a presentation on the new online registration system.
- 6.2 *Training institutions* are requested to bring the content of *General Notice 13 of 2025* to the attention of all student social workers, student social auxiliary workers, student child and youth care workers and student auxiliary child and youth care workers and encourage them to complete the online *Microsoft Form*.

7. *Stakeholder engagement session on the new online registration system*

- 7.1 The SACSSP will be hosting virtual stakeholder engagement sessions on the new online registration system as follows:

Engagement with all social service professionals on 22 October 2025 from 09h00. Find the link: [Join the meeting now](#)

- 7.2 Social service professionals referred to in paragraph 2 above are encouraged to book attendance inside the new online registration system by clicking on *Events* and follow the instructions.

8. For enquiries contact: communications@sacssp.co.za

ISSUED BY: REGISTRAR, Mr Hitler Sekhitla