



# SOUTH AFRICAN COUNCIL FOR SOCIAL SERVICE PROFESSIONS

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## GENERAL NOTICE 7 of 2026

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REF: 3/7/6/1/7

17 April 2026

### NOTICE TO:

1. All social workers, social auxiliary workers, student social workers, student social auxiliary workers, child and youth care workers, auxiliary child and youth care workers, student child and youth care workers and student auxiliary child and youth care workers
2. Training institutions providing qualifications in social work, social auxiliary work, child and youth care work and auxiliary child and youth care work
3. Employers of social service professionals

### PAYMENT CAPTURING AND PRACTICE CARD ISSUANCE FOR THE 2026/2027 FINANCIAL YEAR AND PROCESSING OF NEW REGISTRATION APPLICATIONS

1. The South African Council for Social Service Professions (SACSSP) wishes to inform all registrants that we are still in the process of capturing payments for the 2026/2027 financial year. This is due to the high number of EFT payments received towards the end of March 2026, and these payments are captured manually, which is a time-consuming exercise.
2. Registrants who have paid the annual fee for the 2026/2026 financial year and submitted proof of payment to [payments@sacssp.co.za](mailto:payments@sacssp.co.za) are assured that **they will not be deregistered**. There is no need to be concerned as these payments are being processed and practice cards will be issued in due course.
3. The SACSSP herewith informs employers of social service professionals that a registrant's own proof of payment of annual fee for 2026/2027 financial year is proof of renewal of registration *in lieu of* an official receipt from the SACSSP or the issuing of his or her practice card. Therefore, registrants who are still to be issued with practice cards should not be penalised.
4. **Invoices issued to some registrants on 31 March 2026**
  - 4.1 The new online registration system automatically issues invoices to registrants who have activated their online profiles after they have paid their annual fees.
  - 4.2 Registrants who have paid their annual fees and are awaiting their practice cards should disregard the invoices issued on 31 March 2026. The invoices issued were meant for registrants who have not paid the annual fee. We apologise for the inconvenience caused.
5. **How to access practice cards**
  - 5.1 Practice cards are generated electronically and uploaded onto a registrant's profiles on GlueUp system.
  - 5.2 Registrants are requested not to contact *Privyseal* for issuing of practice cards. *Privyseal* is the service provider contracted by the SACSSP to generate practice cards and they do not provide direct services to registrants.

- 5.3 To access a practice card, kindly follow one of the two options and the steps below:
- 5.3.1 *Option A: Access practice card via the SACSSP website:*
- (a) Go to <https://sacssp.glueup.com/account/login> .
  - (b) Log in using your registered email address and password.
  - (c) Click on **Membership**.
  - (d) Click on **View Membership Details**.
  - (e) Click on **Edit Member Profile**.
  - (f) Copy the practice card link and paste it into your preferred browser to download/save.
- 5.3.1 *Option B: Access practice card via SACSSP Mobile App:*
- (a) Open your SACSSP mobile App.
  - (b) Click on the profile icon.
  - (c) Select **Membership**.
  - (d) Click on **Your Application**.
  - (e) Click on the **pen icon (edit)**.
  - (f) Copy the link provided and paste it into your preferred browser to download the practice card.
6. **Processing of new registration applications**
- 6.1 The SACSSP is experiencing a high volume of new registration applications, impacting on the turnaround time to process the applications. Applicants are requested to be patient with the process. Eligible applicants are being issued with registration certificates and practice cards, as and when their applications are approved.
- 6.2 The registration certificate and practice card will be available within 48 hours after receiving an email confirming their registration with the SACSSP. Registrants should follow the steps referred to in **paragraph 5 above** to access their registration certificates and practice cards. Enquiries should be directed to [ict@sacssp.co.za](mailto:ict@sacssp.co.za)
- 6.3 The SACSSP reminds employers that section 15(3)(a) of the Social Service Professions Act 110 of 1978 provides that a person who meets the requirements to be registered as social worker, social auxiliary worker, child and youth care work or auxiliary child and youth care worker and who has submitted an application to be registered, may practice as a social worker, social auxiliary worker, child and youth care work or auxiliary child and youth care worker while his or her application is being considered by the SACSSP. As such, employers may in good faith consider job applications made by such persons and appoint them, if they produce valid proof that they:
- (a) had obtained the prescribed qualification to register as social workers, social auxiliary workers, child and youth care workers and auxiliary child and youth care workers; and
  - (a) applied to be registered in terms of the Act with the SACSSP on the date of the job-application and/or the date of being appointed, and is awaiting the finalisation of their registration and the issuing of their registration certificates and practice cards.

**ISSUED BY:** REGISTRAR, Mr Hitler Sekhitla